

REGULAR MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PHILO, ILLINOIS
June 3, 2009

The meeting was called to order by President Craig Eckert at 7:00 p.m. at the R.E. Franks Meeting Center in the Eileen Painter room.

ROLL CALL: Present-Trustees Mumma, Sappenfield, and Miller. President Eckert makes the quorum required. Absent Trustee Asklund. Trustee Franks arrived at 7:10 p.m. and Trustee Tarter arrived at 8:15 p.m.

GUESTS: Christine Walsh, Eva Kingston, David Laker, Dave Traxler, Dave Phillippe, Kathy Stacey, Kathy Corley, Sean Talbott, Susan Helmink, and Bob Rice.

MINUTES: Trustee Susan Miller made a motion, seconded by Trustee Craig Eckert, to approve the meeting minutes of May 20, 2009. Voice vote; "ayes," Trustees Sappenfield, Eckert and Miller, with John Mumma abstaining. Motion passed with one abstention.

ACCOUNTS PAYABLE WARRANT: Trustee Mumma made a motion, seconded by Trustee Steve Sappenfield to pay the bills as presented. Roll call vote; "aye's," Trustees Mumma, Franks, Sappenfield, Miller and Eckert. Motion carried unanimously.

KATHY CORLEY: Kathy stated about a month ago she talked to the Board about the "Welcome to Philo" sign area. Notices were posted, and about 5 people attended their first meeting. The group first worked at the library garden and then took a close look at the sign area on Washington Street, the downtown area and the Franks Center grounds. Kathy provided several pictures of the existing areas that need improvement. The group needs help to take out timbers and rock in order for them to do the plantings in a new raised bed. She also suggested using the barrels that used to have plantings on main street. Dave Traxler said that Linda Lauchner is coming the second week in June to review the landscaping at the Franks Center. Kathy commented that the vines will not work with the boxwood plants. Dave also said community service workers can help pull weeds. Susan Helmink suggested the Beautification Committee help. Sean Talbott stated broken bags of mulch are sold at discounted rates at Illini F.S. in Urbana. President Eckert and the Board agreed Kathy should contact Dave Traxler for help with the harder physical labor portions of the project. An ad will be run for summer help for the Village. Trustee Sappenfield made a motion, seconded by Trustee L.R. Franks, to approve donating up the \$500 for Kathy Corley's group to make improvements to the "Welcome to Philo" sign area. Roll call vote; "aye's," Trustees Mumma, Franks, Sappenfield, and Miller, motion carried unanimously.

EVA KINGSTON: A discussion about burning in the Village limits took place. Eva was informed there is an ordinance on the books and she was delivered a copy of the ordinance. She asked if they can burn whenever they want or is it limited. President Eckert said the current ordinance does not allow burning after dark. He added that the Board had received prior complaints about burning, but there are also people that want to be able to burn. Trustee Sappenfield pointed out it doesn't work to limit the burning to specific days because the weather

can interfere with that. Trustee Miller stated there are some that like the smell of burning leaves, to which Eva replied they evidently don't have breathing problems. Kathy Stacey said she has asthma but still enjoys burning her leaves; she just gives herself an "extra puff" to get her through it. Dave Lake noted he doesn't mind burning yard waste, it's the garbage and plastics that are bad. President Eckert suggested the Board review the existing ordinance and discuss it at a future meeting.

SEAN TALBOTT: After talking with President Eckert earlier, he updated the Board on his progress to meet the criteria set forth for his home occupancy business. Sean has purchased a fireproof safe, but is still waiting for the alarm system and the liability insurance. His wife has been ill and he has not had an opportunity to finish his requirements yet. He has **not** done any gun repairs or sales. The Board asked that Sean keep President Eckert informed of his progress.

Sean wanted to point out that whoever stated that ATF could only inspect once a year was wrong. They can inspect him anytime his business is open. Trustee Miller mentioned to Sean that a guest at the last Board meeting spoke in favor of his gun business.

DAVE PHILLIPPE: Dave presented the Board with a handout of information for funding in regard to the proposed sanitary sewer system. Trustee Franks emphasized the need to do everything possible and not miss any deadlines. Mr. Phillippe stated the next item to determine is the treatment option. President Eckert asked if it was okay to skip to an old business item in regard to Dave's comment. Craig has spoken with Ken Plackett, the newly elected mayor of Tolono. Tolono is waiting on an update from their engineer and Mr. Plackett indicated they have not held their special meeting in regard to their system yet. Craig also added that Mayor Finn is aware of Philo's interest in their system. Trustee Franks thinks both towns should be given a deadline for consideration and felt it more feasible to go with Tolono. President Eckert will ask Mr. Plackett if the Tolono board is responsive to adding Philo, particularly if Tolono has to the capacity to do so. Trustee Franks said it would be a lot more expensive to have our own plant. President Eckert reminded the Board that Sidney has publically stated "if no funding, plans are dead in the water." Craig also said each town is dealing with new board members and faced with the expense of these projects.

The Board discussed the sidewalk near Mike Swaney's home at the corner of Adams and VanBuren. Trustee Franks made a motion, seconded by Trustee Alta Tarter to spend up to \$1,800 from the general fund for sidewalks. Roll call vote; "aye's," Trustees Mumma, Franks, Sappenfield, Miller and Tarter. Motion passed unanimously. The bids will be let as one package with payment from both the MFT fund and the general fund. Dave Traxler was instructed to have an arborist look at the tree at Swaney's and also check with Mike to see if they should loop around the tree or take out part of its roots and repair the sidewalk as it is laid out now.

Trustee Miller asked about the street signs. President Eckert will talk with Susan Helmink and Dave Traxler about taking advantage of the grant money available for the signs. The bucket on Route 130 was also discussed and Dave said that was taken care of.

BOB RICE: Bob presented his monthly report and noted he cancelled out balances to begin the new fiscal year.

FINANCE COMMITTEE MEETING: The Finance Committee meeting is scheduled for Tuesday, June 9th at 6:30 p.m. Members to attend are Trustees Mumma, Asklund, Sappenfield and President Eckert and Clerk Kirby. Deputy Clerk Helmink will post the notice for the open meeting.

DAVE TRAXLER: Dave reported that George LeFavre obtained a building permit for a garage and the boat will be removed from the alley.

The Clean-Up Day was a success, filling 8 dumpsters. President Eckert thanked Dave for his work this last Saturday for dumpster day.

Mosquito spraying has started.

Wayne Shroyer inquired to Dave and Trustee Mumma about his concerns and drainage problem at his property at the corner of Adams and Eisenhower. Mr. Shroyer needs to repair his existing French drain and wants the Village to tile under the road to help with his water problem. Dave will talk with him again to see exactly what would be the best plan.

The Cleveland drainage issues were discussed. Trustee Franks made a motion, seconded by Trustee John Mumma, to approve the bid from Stewart & Stewart in the amount of \$4,962 for the drainage work on Cleveland Street. Roll call vote; “aye’s,” Trustees Mumma, Franks, Sappenfield, Miller, and Tarter. Motion carried unanimously.

Jim Forrest wants to keep his floor drain in his basement. Dave Traxler will review D.J. Stewart’s proposal with Mr. Forrest and report back to the Board.

OLD BUSINESS: Grand Prairie will meet with Dave Phillippe, Paul Hendren, and President Eckert this coming Tuesday to discuss possible terms of a lease between them and the Village.

Golf cart inspection dates have been set for June 18th from 6 – 8:30 p.m. and June 20th from 7:30 – 11:00 a.m. Inspections can also be done by appointment. Fees are \$30.00 per year with a discount rate of \$15.00 for senior citizens.

The Sewer Committee Meeting has been tabled and will not be scheduled until the next regular meeting of the Board of Trustees.

President Eckert asked the Trustees to read and review the burning ordinance for discussion at the June 17th meeting.

Susan talked to Stephanie Joos at Animal Control and Trustees Miller and Tarter are to recommend places to patrol. President Eckert asked the Trustees to forward their suggestions as to what areas to patrol to Susan Helmink.

The abandoned car has been retrieved. Trustee Miller was able to contact them from information in the car.

NEW BUSINESS: The Finance Committee will meet June 9, 2009 at 6:30 p.m. at the REFMC to prepare the annual appropriations ordinance.

Susan presented her monthly REFMC report to the Board and requested the purchase of tables to replace those damaged and unrepairable. Trustee Franks made a motion, seconded by Trustee Mumma to approve the purchase of 4 round tables as presented by the building coordinator. Roll call vote; "aye's," Trustees Mumma, Franks, Sappenfield, Miller and Tarter. Motion carried unanimously.

MISCELLANEOUS DISCUSSION:

Trustee Tarter: With Mr. Shipley's passing the Board needs to find out the ownership of the detention pond in order to know how to proceed. The Village will continue to mow the detention pond.

Trustee Miller: Inquired on the status of the "One Call Now" contract. We will determine if the printed copy is the correct form to use, have Craig sign it and return to them as soon as possible.

Clerk Kirby: Nothing

Trustee Sappenfield: Steve reported on the progress of the concession/bathroom project at Hazen Park. They are 90% done. They had a slight problem with the water heater, waiting on some grading on the west side and on Aqua that needs to raise a meter well. The park is busy every night, except for Sunday. They will be having a grand opening at a future date.

Trustee Franks: Nothing

Trustee Mumma: John stated he will not be present at the June 17th meeting.

President Eckert: Notified the Board of the formal dedication of the water tower. Aqua has it scheduled for June 29, 2009. Clerk Kirby will combine a list and send to Aqua of special guests to be invited, including former Trustees, former Mayor Jean McCormick, Gerald Hartman, and Austin Buhnerkemper among others.

EXECUTIVE SESSION: Trustee Sappenfield made a motion, seconded by Trustee Alta Tarter, to enter into Executive Session for the purpose of discussing Village personnel and salary review. Roll call vote; "aye's," Trustees Mumma, Franks, Sappenfield, Miller and Tarter. Motion carried unanimously.

RETURN TO REGULAR SESSION: Trustees Mumma, Franks, Sappenfield, Miller and Tarter, President Eckert and Clerk Kirby are present at the resumed regular session.

2009-10 PAYROLL: Trustee Franks made a motion, seconded by Trustee John Mumma to approve the following pay, retro-active to May 1, 2009 as listed below. Roll call vote; "aye's," Trustees Mumma, Franks, Sappenfield, Miller and Tarter. Motion carried unanimously.

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|---------------------|-----------------------|------------------------------------|--|--|
| Judy Kirby | | \$901.25 per month | | |
| Susan Helmink | | \$11,975.00 annually paid monthly | | |
| Lois Happ | | \$130.00 per month | | |
| Robert Rice | | \$3,000.00 annually paid quarterly | | |
| Part-time Employees | | \$10.50 per hour | | |
| David Traxler | Regular | \$3,263.00 per month | | |
| | Building Inspector | \$115.00 per month | | |
| | Investment | \$200.00 per month | | |
| | Insurance | \$241.50 per month | | |
| | Deferred Compensation | \$1,200.00 (One time payment) | | |
| Allan Miller | Regular | \$12.00 per hour | | |
| | Snow Plowing | \$12.75 per hour | | |
| | Deferred Compensation | \$265.00 (One time payment) | | |

The Village Clerk will adjust the June payroll to reflect the changes effective as of May 1, 2009. The Board also awarded the deputy clerk 3 personal days per year. If additional days are taken, pay will be calculated hourly for that month.

MOTION TO ADJOURN: Trustee L.R. Franks made a motion, seconded by Trustee John Mumma to adjourn the meeting.

VILLAGE CLERK

VILLAGE PRESIDENT