

REGULAR MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF PHILO, ILLINOIS  
May 12, 2010

The meeting was called to order by President Craig Eckert at 7:05 p.m. at the R.E. Franks Meeting Center in the Eileen Painter room.

ROLL CALL: Present-Trustees Mumma, Franks, Sappenfield, Pioletti, and Tarter. Absent-Trustee Asklund.

GUESTS: William Bolger, Leo Clennon, Abdul Syed, Robin Attebury, Herschel Hammerschmidt, Dave Traxler, Paul Brady, Bob Daly, Susan Helmink, Christine Walsh. Dave Phillippe, and Paul Hendren.

MINUTES: Trustee Franks made a motion, seconded by Trustee Pioletti, to approve the meeting minutes of April 14, 2009. Voice vote; all "ayes," motion carried unanimously.

ACCOUNTS PAYABLE WARRANT: Trustee Steve Sappenfield made a motion, seconded by Trustee Larry Franks, to pay the bills as presented with the addition of a check payable to HDC Engineering from the MFT Fund. Roll call vote; "ayes" Trustees Mumma, Franks, Sappenfield, Pioletti and Tarter. Motion carried unanimously.

LIQUOR LICENSES: President Eckert greeted the guests present, and gave the floor to Village Attorney, Paul Hendren. Mr. Hendren reviewed the memo he prepared for the Board in regard to documents required for the liquor license application submitted by Sara International Corporation. Paul also explained the number of licenses available was reduced by one, since Philo Country Store (Brian Maggio) did not renew its license when it expired. He further explained Ordinance 2010-561 was prepared for the Trustees to review and indicated it would need to be approved by them before a Class C Liquor License could be issued. Trustee Pat Pioletti questioned the class of license being discussed and what was on the agenda. President Eckert explained and apologized for the typographical error. The agenda reads Class B and it was intended to be Class C. Trustee Larry Franks made a motion, seconded by Trustee Alta Tarter, to approve Ordinance 2010-561, Ordinance Amending Liquor Control and Licensing Ordinance for the Village of Philo, Illinois. Roll call vote; "aye's" Trustees Mumma, Franks, Sappenfield, Pioletti and Tarter. Motion passed 5 to 0.

President Eckert and Clerk Kirby signed and delivered the Class C Liquor License to Sara International Corporation, which is a 6 month license to expire November 12, 2010.

Bob Daly requested a Class B Liquor License for Daly's Sports Bar. He had already paid ½ the license fee and been approved pending further documentation. Mr. Hendren reviewed the information furnished and indicated it was in order. President Eckert approved the license and he and Clerk Kirby signed and delivered the Class B Liquor License to Daly's Sports Bar, which is a one-year license to expire May 12, 2011.

DAVID PHILLIPPE: Dave reported that 7 plans were picked up and 5 bids were submitted for the Cleveland Street drainage project. The lowest bid was \$9,898.00 from Stewart & Stewart, second lowest was Duce Construction at \$13,845 and the highest bid was \$16,571. Mr. Phillippe

reminded the Board that before the project can start we will need formal approval from the homeowner (we have verbal agreement) by a signed legal document. Dave will provide the legal description to Paul Hendren. Only one resident needs to sign the easement and it will hand-delivered by Dave Traxler. Trustee Tarter asked why Stewart and Stewart's bid was so much lower. Dave stated they were all given the same information to determine a bid. They have been happy with work they have done in the past. Trustee Franks made a motion, seconded by Trustee Sappenfield, to accept the bid from Stewart and Stewart in the amount of \$9,898.00 to complete the drainage work on Cleveland Street. Roll call vote; "aye's" Trustees Mumma, Franks, Sappenfield, Pioletti and Tarter. Motion carried unanimously.

Mr. Phillippe said he received approval from the State for our 2010 MFT work and a state representative authorized the bid of oil and chip for the streets. He brought the required documents for the mayor to sign tonight. Trustee Sappenfield made a motion, seconded by Trustee Mumma, to approve the 2010 MFT work as presented. Roll call vote; "aye's" Trustees Mumma, Franks, Sappenfield, Pioletti and Tarter. Motion carried unanimously.

Trustee Franks wants to be sure someone from the Village is watching over the new water line installation project, making sure tiles are not hit during the process. Dave said they are monitoring the project and that Aqua Illinois is to level out the dirt. Trustee Tarter asked if the trees tagged with yellow ribbons are to be removed. Dave said "yes," they are all coming out.

PAUL HENDREN: In regard to the Fall Festival liquor license, Paul explained that type of license would be a stand-alone Class D license issued in the name of Philo Fall Festival. They would need to provide proof of insurance with the Village of Philo listed as additionally insured party for the dates of the event and the issuance of dram shop. It is Paul's understanding that the group is procuring insurance separate from the Village's IML insurance and that the Village of Philo will also be listed on the license. The license may be issued at the June meeting and President Eckert suggested waiving the fee for the September 25<sup>th</sup> event.

Paul indicated the 2010-2011 Appropriations Ordinance is not required until July 31 and could be acted on at the June board meeting. Craig asked the Board to review the information provided this evening.

Verizon sent a letter dated April 1st giving notice that a claim was being made in regard to a damaged 25 pair cable by Stewart and Stewart and Clerk Kirby forwarded it to our legal council. Paul explained he contacted our insurer. Paul informed the Board that D.J. Stewart is aware of the claim and his insurance will work this out with Verizon.

DAVE TRAXLER: Dave reported 7 loads of brush were picked up. The soggy soil in Shipley Estates is a septic problem. President Eckert will notify the resident by letter of the health hazard. Dave asked the Board for direction in regard to the tennis court pad. The tile is fixed and draining half way decent. Dave said a half court would be approximately 40x40 feet. Trustee Franks said he would get an estimate and report back at the next meeting. It was noted there are several trees that have dead branches at Hazen Park, especially by the backstop and also trees north of the park. Mr. Brady thanked Dave and complimented him on the tree removal

work he had done. He also told Dave the “canyons” are back in the alley behind the Apple Barn property.

OLD BUSINESS: Larry Franks still plans to pay ½ of the sidewalk on Van Buren Street in front of his house. If we are replacing existing sidewalks, MFT money can be used. Dave Traxler reported that Patti Harshbarger doesn’t think they can pay for a sidewalk from Franks to Cleveland.

President Eckert informed the Board that Dave Traxler doesn’t think part-time workers are needed this summer.

Susan Helmink spoke with Adam of Hotwire about his bid submitted earlier. She said his bid and Dennis Happ’s bid basically have the same outcome. The costs are quite different because one is a one-time investment and can be used at any computer, whereas the other will upgrade one computer. Trustee Sappenfield explained “Contribute,” the program that allows changes to the existing website, and said he has figured out most tasks and feels Susan won’t have any problem with it. Trustee Pioletti asked if it is fair to compare one year, should it be multiple year estimate. Trustee Mumma said he was concerned about Dennis’ availability, problem not unique to Village; if he’s guaranteed he is easier to get a hold of, (he is willing) going with him another year. Mr. Brady asked about network security. Steve said the Adobe Contribute lets you go to the host server, which is user name and password protected. Trustee Alta Tarter made a motion, seconded by Trustee Larry Franks, to accept the bid from Dennis Happ for one year in the amount of \$950.00. Roll call vote; “aye’s,” Trustees Mumma, Franks, Sappenfield, Pioletti and Tarter.

The field conditioner has been received.

The handrails at the north entrance to the REFMC will be done by Allan Miller.

Dave Traxler will be off Thursday and Friday this week.

The speed bumps have been installed.

Jean Forsythe found a place to rent in Sidney. Susan indicated she mailed her Paul Hendren’s information in regard to her proposed private kindergarten.

Susan Helmink presented her REFMC report. President Eckert asked that flowers or a fruit basket be sent to the Sara International Corporation, a new business in town.

The Safety Committee (Trustees Tarter, Sappenfield and Pioletti) said their recommendation to the Board was not to renew the contract with One Call Now. President Eckert added that it was good to try this alert system, but he was aware of the problems with it. Trustee Pioletti also reported that the committee is addressing the antenna issue. When it was moved, the license was not modified. There is also a pending narrowband deadline of January 2013. They will take care of these issues together with one cost. The committee plans to make a formal response and

accelerate the application. Trustee Pioletti will check on company and stated no action is needed now, but probably in June.

Trustee Tarter said the Philo Fall Festival committee is still working on determining the area that will be fenced off during the event.

There have not been any more issues with the Post Office hours of operation. Philo Postmaster Suzanne Plackett explained the situation and indicated she will call for a back-up person in the future.

NEW BUSINESS: Clerk Kirby asked the Board to consider her request for a fire-resistant file cabinet for Village records. Trustee John Mumma made a motion, seconded by Trustee Larry Franks, to approve the purchase of a file cabinet, not to exceed \$1,300.00. Roll call vote; “aye’s” Trustees Mumma, Franks, Sappenfield, Pioletti and Tarter. Motion carried unanimously.

Susan Helminck presented samples of “give-always” she is considering purchasing for the festival. One key chain is the shape of the State of Illinois with “Buckle Up” on it. Trustee Pioletti suggested we determine if the State of Illinois will provide some of these free of charge and then order some with Village of Philo on them. This topic was tabled until the June meeting.

MISCELLANEOUS DISCUSSION:

Trustee Mumma-Will not be at June 9<sup>th</sup> meeting; Trustee Franks-Culvert is in so Dave can do the ditch work; President Eckert-Thanked Dave Traxler on brush work; Clerk Kirby-Nothing; Trustee Pioletti-Asked about the barricade at the corner of Garfield and Van Buren. Dave indicated he is trying to keep people from cutting the corner too short; Trustee Tarter-Indicated she will not be at next meeting, June 9<sup>th</sup>.

The Board discussed the 3% raises that the Finance Committee is suggesting for 2010-2011. While the raises won’t be formally voted on until the June 9<sup>th</sup> meeting, the Board was agreeable with the suggested changes.

The Village Treasurer has not arrived for the meeting

MOTION TO ADJOURN: Trustee Franks made a motion, seconded by Trustee Mumma, to adjourn the meeting at 8:30 p.m. All “aye’s,” meeting adjourned.

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VILLAGE CLERK

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VILLAGE PRESIDENT